

**Cross of Christ Lutheran Church  
Council Minutes  
August 8th, 2016**

	<b>Present</b>	<b>Absent</b>
<b>Pastor Steve Berke Interim Senior Pastor</b>	<b>X</b>	
<b>Pastor Kathy Armstrong Associate Pastor</b>	<b>X</b>	
<b>Bill Strong –President</b>	<b>X</b>	
<b>Sonja Wendt Vice President</b>	<b>X</b>	
<b>Ralph Dehnert Treasurer</b>	<b>X</b>	
<b>Debbie Finamore Secretary</b>	<b>X</b>	
<b>Kyle Miller council liaison Worship</b>	<b>X</b>	
<b>Scott Hofer council liaison Outreach</b>	<b>X</b>	
<b>Sarah Gilliogy council liaison Youth</b>	<b>X</b>	
<b>Julie Toepper council liaison Evangelism</b>	<b>X</b>	
<b>Kristen Shapiro council liaison Education</b>	<b>X</b>	
<b>Tim Jacobson council liaison Stewardship</b>	<b>X</b>	
<b>Eetung Rauh council liaison Preschool</b>	<b>X</b>	
<b>Chris Kassel council liaison Long range planning</b>	<b>X</b>	

**Devotions: presented by Scott Hofer**

## **Standard Agenda Items:**

**July minutes were approved as written**

### **Staff Reports:**

**Pastor Kathy:** The new website is up and running. Please check it out. Bob Ramey updated the site for free.

**Pastor Steve:** Pastor Steve and Pastor Kathy met and decided on the theme for fall through Christmas.

**Treasurer's Report:** Ralph Dehnert presented the financial report. Nothing stands out for spending and giving. The Capital Improvements giving remains consistent.

**Team Minutes:** Please see the Team Minutes posted in the August folder of Google Docs. Evangelism will be hosting the annual church picnic on October 16th at the Midway shelter.

### **OLD BUSINESS:**

**Capital Improvement List:** Sonja: Ed has received an estimate for a new roof. We are waiting to get some questions answered about the roof. Will the whole roof need to be replaced at the same time or can the church install the roof in segments? Ed will prioritize the Capital Improvements list.

**Capital Improvement Policy:** Ralph: Ralph is working with the Finance committee. A form for requests has been developed. Once the policy and form are approved church members can ask Pastor Kathy, Pastor Steve or JoAnn for the form.

**Transition Team:** Pastor Steve: 12 people have agreed to be on the Transition Team they are Doris Dittmer, Julia Fritze, Mari Harp, Heidi Mendenhall, Barb Morey, Rebecca Pfaff (facilitator), Jana Porta, Jan Sprat, Bill Strong, Lance Toepper, Greg Weber and Sonja Wendt. Pictures and contact information will be posted on the bulletin board. Their first meeting will be August 10<sup>th</sup>. Pastor Steve recommends a book on Kindle called Temporary Sheppard's for anyone wanting to know about the transition process. The transition team will be set up into 3 sub teams. They will decide on a timeline to follow. Pastor Steve will recommend holding discovery sessions. Pastor Steve has been analyzing the Holy Cow Survey and has some good ideas for the team. They will work on putting a button on the website so church members can access information on the transition

### **NEW BUSINESS:**

**Audit:** Pastor Steve looked at the church's constitution and CCLC should have an audit every year. A three person team should do an audit on all of the books. There should be a 3 year rotation within the auditor's. The auditors would present a report to the church at

the annual meeting. Bill Strong motioned for the finance committee to come up with names for an audit team and for council to approve an audit team to do an audit next year, Sonja Wendt 2<sup>nd</sup>. The motion was approved.

**Custodian:** Bertco is the company in charge of cleaning duties at CCLC. They provide two three hour blocks of time for cleaning the church. CCLC pays \$19,500.00 per year for Bertco plus CCLC pays for all supplies. Andy Halliday suggested to the executive committee that it might be a good idea to look into getting a custodian. This person could help lock the church up, do housekeeping duties, light maintenance and also help with set up and tear down after events. This person could also possibly learn the sound system to help out when needed. The suggestion was made that possibly 2 part time custodians could be hired and there would be more coverage. Both Pastor Kathy and Pastor Steve have dealt with custodians and they can be difficult to supervise. CCLC will need to look into the expense. Bill Strong motioned to move forward with researching the possibility of replacing the current cleaning team with paid staff. The property team will be asked to oversee this with Sonja. Kyle Miller 2<sup>nd</sup>. The motion was approved.

**Security Cameras:** It was brought to council's attention that one of the church doors is consistently being left open and in that conversation CCLC may want to put security cameras up to see who is coming and going. Many points were made - people won't want their kids on camera, if people want to steal things a security camera won't stop them and people should feel safe in a church and having security cameras may make them feel not so safe. When Pastor Kathy was asked she said she feels very safe in CCLC. Council decided to discuss this issue at a later date.

**Generous Gift:** CCLC has received a generous gift from the estate of Sherilyn Roberts. She generously left CCLC 5% of her estate. Pastor Kathy suggested that we use the money to refurbish the fellowship hall. Kyle Miller motioned to move ahead with refurbishing the fellowship hall. Tim Jacobson 2<sup>nd</sup>. Motion was approved. Pastor Kathy will ask for a few members to be on a task force to look at prices of tables, chairs, paint and carpet. Debbie Finamore will help.

**Retreat:** Pastor Kathy asked council about meeting with other churches for a retreat and possibly getting some reimbursement. Sonja suggested meeting with other churches one year and meeting just with CCLC council the next. Ralph did not want to add money for a church retreat out of the budget.

Council ended the meeting with the Lord's Prayer  
September Devotions: Sonja Wendt  
Next Meeting September 13th, 2016

**ACTION PLAN**

	<b>Action</b>	<b>Due Date</b>
<b>Sonja</b>	<b>Prioritize Capital Improvements List</b>	<b>On going</b>
<b>Ralph</b>	<b>Policy and form for Capital Improvements</b>	<b>After Finance committee meeting</b>
<b>Ralph</b>	<b>Discuss with the Finance committee 3 people to be on an audit committee to do an audit in 2017</b>	<b>December</b>
<b>Ralph</b>	<b>Discuss with finance committee the contract with Bertco vs hiring a custodian</b>	<b>On going</b>
<b>Pastor Steve</b>	<b>Begin the transition process with the team</b>	<b>On going</b>
<b>Sonja</b>	<b>Meet with property committee to discuss pros and cons of hiring a custodian</b>	<b>December</b>
<b>Pastor Kathy and Debbie</b>	<b>Form a fellowship committee and start the process of refurbishing the fellowship hall.</b>	<b>On going</b>