**CROSS OF CHRIST LUTHERAN CHURCH**

**COUNCIL Minutes**

**JUNE 14TH, 2016**

**Present marked with X:**

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| Pastor |
|  Steve Berke  | Interim Senior Pastor | X |
|  Kathy Armstrong  | Associate Pastor | X |
| Executive Team |
|  Bill Strong  | President | X |
|  Sonja Wendt  | Vice President | X |
|  Ralph Dehnert Treasurer | Treasurer | X |
|  Debbie Finamore Secretary | Secretary |  |
| Council Liaison |
|  Kyle Miller  | Worship | X |
|  Scott Hofer  | Outreach |  |
|  Sarah Gilliogy  | Youth | X |
|  Julie Toepper  | Evangelism | X |
|  Kristen Shapiro  | Education | X |
|  Tim Jacobson  | Stewardship | X |
|  Eetung Rauh  | Preschool | X |
|  Chris Kassel  | Long Range Planning | X |

**Devotions:** Kyle Miller – Opened with devotions. Mathew 5.

Pastor Kathy announced that Shea McNally passed away. We included the Nancy McNally family in our prayer. (Nancy was our former president and her grandson Shea has been battling cancer for many years).

**Standard Agenda Items:**

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| Approval of Previous Month Minutes | Approved as written. |
| Staff Report | Also attended Men’s Bible study (not included in report). Housing report- Temporary living expense for June-Dec., 2016, is $17,013, and housing allowance for June-Dec. is $12,647. Bill made the motion and Kyle seconded to approve the above monetary designations. Council approved. |
| Treasurers report | Discussion on the ability to see actual offering income especially during the summer months which tend to be less rather than seeing it spread equally. Decided this may be too complex but **Ralph will provide going forward last YTD to the current month for comparison purposes.** So at our next meeting (July), he will have Jan-June for 2015. |
| Team Minutes | No comments |
|  Worship | Note that there ARE Worship team minutes ☺ |
|  Outreach | No comments |
|  Youth | No comments |
|  Evangelism | No comments |
|  Education | Brief discussion on Faithformationjourneys.org |
|  Stewardship | No comments |
|  Preschool | No comments |
|  Long Range Planning | No comments |

**UNFINISHED BUSINESS:**

* Facility use Policy (Sonja)
	+ Sonja, Pastor Steve, Bill, Ed Painz met and Pastor Kathy provided input ahead of time on the Facility Use Policy. Updates were made and reviewed and additional comments were obtained from Andy, our minister of music and incorporated. Version 2 is out for final review. Once received Sonja will put on the CCLC site for the council review prior to the July meeting. **July meeting should include discussion and approval of this updated final policy.** Items to note are adding a $75 fee for the use of the sanctuary for oversight and cleaning. Also, we want this policy reviewed yearly and updated if needed. A new policy should be signed each year in the month of August by anyone using the CCLC facilities. This includes any current ongoing use.
* Capital Improvement List (Sonja)
	+ Sonja, Pastor Steve, Bill, Ed Painz met a couple weeks ago regarding this list that was started by Bill and Ed last year. The intent is to itemize items at Cross of Christ that need ongoing repair and to proactively plan for their upkeep. The list needs to be updated to include status, possible costs, and priority. Ed said he would have this complete by 7/31**. Bill will put this document on our site that accessible by all members and also Ed.** Ed mentioned in order to get estimates on repairs he may need to pay an appraiser. We decided that if this is needed Ed can come to the executive team and that we could use the funds in this area to get these estimates.

Ed would also like to research the use of solar at Cross of Christ. Tim mentioned how Excel wants to charge those that get solar going forward. Ed is aware of this and will be taking this into consideration. This research is also to be complete July 31.

* Capital Improvement Policy (Ralph)
	+ Ralph stated the policy was almost complete. Ralph, please put final policy on site. A “new business item” was discussed related to this policy.
* Electronic Sign Update (Pastor Kathy)
	+ The sign is up and functioning!!! Additional funds were taken out of Capital Improvements to cover part of the permit fee (approx. $3683) and electrical hookup (approx. $2844). Less is more with this sign – better to see and read.

**NEW BUSINESS**

* Facility Use Donations/Donations not specified – Go to Capital Improvement?
	+ While reviewing the Facility Use Policy we started talking and discussing donations that are given to the church. Pastor Kathy addressed the Memorial Fund where the total was $1480 in 2016. In 2016 to date, it is at $1722. Donations are also placed in Misc Income. Last year that amounted to $2300. In 2016 we are at $600. These funds are not that large historically but it has been proposed that donations be given to the Capital Improvement Fund. **It was asked that Ralph note this for 2017 budgeting**.

There was discussion about Legacy Funds and/or Endowment Funds. Some churches have these funds where members can put in their will that a portion go the church. These funds can become very large and some churches use the interest to help support the future of their church. Tim mentioned that some speakers are coming in on Will’s and related items and would like to plant the seed during these sessions.

* Transition: Pastor Steve
	+ Pastor Steve has been getting immersed at CCLC since we met with him in April and his start in May. He would like to establish the Transition Team. For our size church, he is suggesting 9-12 people with 3 subgroups within that (Self Study Team, Mission/Vision Team, and Staffing Team). He suggested 1-2 Council members with the assumption that Bill will be ex officio, so not a member but an oversight person based off his presidential role on council. There is a Google Interest form on our site. He will be sending out an email to Council asking for interest. In addition, communications will be sent out to the congregation asking for those that are interested. Council will select and it is suggested we have new members, to charter members, young and old mix. It was suggested that someone from LRP should be a part of this. Chris will consider it and/or check with the LRP team.

Sonja requested a project plan that lists the tasks and dates for all that needs to happen in this process from TT to CC (Transition Team to Calling Committee). Pastor Steve will put this together listing the tasks, and instead of dates, a date range of how long the tasks historically have taken. The team will dictate the dates and how aggressive they want/can move along. Time commitment was asked and Pastor Steve said the TT meets usually every 3 weeks and the sub teams meet more frequently. It is a busy, intense timeframe but it is for a short period of time.

* Offering Pick Up Schedule – Updated at meeting.

**NOTE: Please start using CCLC (Cross of Christ Lutheran Church) instead of COC as an acronym for the church.**

**Action Items**

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| **Item** | **Owner** | **Target Date** |
| Provide going forward last YTD to the current month for comparison purposes | Ralph | July meeting and going forward |
| Gather final feedback on Cross of Christ Facility Use Policy and store on our site. | Sonja | June 24 |
| Review Cross of Christ Facility Use Policy that has been updated and will be on our site. | All Members | Before July meeting |
| Move Capital Improvement List to a folder on our site that accessible by all of us and Ed. | Bill | June 24 |
| Add Facility Use Policy to July Agenda – final approval | Debbie | Prior to July meeting |
| Capital Improvement Policy – latest version stored on our site. | Ralph | When complete |
| Consideration of donations be placed in Capital Improvements for 2017. | Ralph | 2017 Budget Planning |
| Pursue with Stewardship Team establishment of Endowment funds and communicate with our congregations. (note from Sonja: I know personally my mother put a large portion of her inheritance listed in her Will into such a fund at her church in Wisconsin) | Tim | Over next couple months … give status in September. |
| Send out email to Council regarding TT interest. | Pastor Steve | Within the week. |
| Consider being a part of the TT(Transition Team). | All | If interested, let Steve know as soon as possible. |
| Chris/LRP Team consider rep on TT. | Chris | Next couple weeks. |
| Create Project Plan of task and time allotment range (historically) for TT and CC. | Pastor Steve | By July Meeting |
| Devotions for July | Chris | July Meeting |

**Adjournment and Lord’s Prayer**

**Next Meeting: July 12, 2016 at 7:00 PM, Devotions: Chris Kassell**

*(minutes taken by Sonja in Debbie’s absence)*