

# CROSS OF CHRIST LUTHERAN CHURCH COUNCIL MEETING MINUTES

June 9, 2020

6:30 PM

## CCLC Mission Statement:

*Cross of Christ Lutheran Church invites all to join in celebrating Christ's love as we  
Worship, Learn, and Serve.*

**Attendees:** Pastor Kathy, Pastor Will, Ryan Sevier, Lance Zietlow, Rod Carter, Dawn Miller, Ross Hoskins, Frank Carau, Katy Harder, Kerri Kraft, Kay Landers, Mary Ellen Steele, Paul Kunz, Nathan Craft.

**Faith Moment** - Lance Zietlow

## Approval of May Council Minutes

Frank moved and Lance seconded approval of the May minutes. Motion passed.

## Consent Items:

Frank moved and Kay seconded approval of the Consent agenda: motion passed.

## Staff Reports

Pastor Kathy - See Report

*Scott Elvington works about 8-10 hours per week on our on-line worship and does a great job, Summer camp: Rainbow Trail cancelled June camps. Staff has decided that staff won't attend camp. Will let families know to decide on their own if their kids will attend. PK's parents are moving to Iowa so she is helping and will be back and forth to their CO home and Iowa. Ross asked about monies for service trip - Rainbow Trail has refunded to the church and Pastor Will will check with Laura about plans to refund to families.*

Pastor Will - See Report

*PW mentioned the decision fatigue that staff is experiencing. RMS asked PW to be a trainer for their Excellence in Leadership program.*

## Ministry Team Minutes

Faith Formation (Kerri) - See Report

Worship (Paul) - See Report

Choir Leadership Team -

Stewardship (Frank) - *Stewardship trying to convey to congregation what CCLC is doing during this time. Working with Finance toward the fall stewardship campaign and what our total debt profile should be.*

Youth (Nathan) - See report. *Laura's report: has done home visits for 85% of youth, birthday balloons. Sunday School each Sunday at 1:30PM, Wednesday evening meetings. Personally inviting each 5th grader moving to 6th grade to get involved in the youth activities. Youth will have a Christmas in July activity to replace the mission trip.*

Outreach (Ross) - See Report - *Trying to find a way to continue the meals for the Broomfield community during COVID; Wondering if Council will approve use of the parking lot for serving the meals. Organizing committee thinking of starting in July. Protocols need to be established for parking lot use (by any group). Fair Trade Fair has been cancelled;*

Long Range Planning (Mary Ellen) -

Evangelism (Kay) -

Preschool (Katy) - *All summer programs are cancelled until church reopens.*

CCMA (Paul) - See Report *Working to determine % of monthly revenue to contribute to utilities, etc.*

Property (Ryan)- *Carpet Cleaning in August (Due to contract, reduce cleaning in 2021), Painting of sheds (boy scouts), The Prayer Labyrinth eagle scout project is slowing as donations from businesses are on hold. Painting of parking lot lines. Reduction in electricity/gas (see budget), reduction in custodian (See budget)*

### **SubTeam Reports**

- Finance Team - See Report
  - Mortgage Refinance (4% arm for next 7 years = \$13,391; save \$2440/year)
  - Action Item: mortgage payment when down \$170 Per month - recommendation by Finance is to keep mortgage payment the same through 2020; **committee motion passed.**
  - Use excess mortgage budget to give Staff Salaries an increase by 1% as approved by annual meeting. Extra \$6,500 budgeted to cover mortgage increase if necessary - it wasn't. 1% raise from

July - December for full staff is \$1,880. *This will go into effect in July as previously approved by the congregation.*

- *Called to More account: question is whether to retain the CTM money in case we want to refinance to a fixed rate before October 2021. Finance Committee tabled.*
- *Donations down in May (minimal coming from new people from on-line worship); expenses are ~\$15K lower than budget; we are ahead of revenue budget by ~\$58K.*
- *PPP program monies; we have to spend 75% of this on salary and benefits.*
- Safety Task Force - On Hold until Building reopens.
- HR Team -
- Tech Team
  - Action Item: Update Andy's Computer (new computer with programming \$3,000) - Andy and Pastor Kathy are working on computer agreement. This will go over budget by \$1,800 but can be covered by a number of shortfalls in other areas of the budget. *Frank moved and Dawn seconded to approve up to \$3000 for a new computer and software for Andy to be covered by shortfalls in other budget areas.*
- Gift Policy Team - Meeting on June 11 *Good forward motion to revise the policy.*

## **UNFINISHED BUSINESS**

Staffing

Rainbow Trail Update

- Cancelled June Camp - Proceeding with July Camp (for now) with safety protocols
- Some of our campers have moved to different July weeks
- CCLC Staff - optional if attending camp (right now no staff member will attend camp)
- Scholarships for July campers = \$2,657.00 (maybe lower)

Relaunching Procedures - rough draft presented in July

## **NEW BUSINESS**

### **Treasurer's Report:** (covered in Finance Team report)

- Mortgage Report
- Financial Statement
- Capital Improvement
- Average Giving / Attendance
- Monthly Mission, Ministry
- Over \$6K is in the COVID relief fund.

### **Recap of Next Month Action Item List:**

- Parking lot use by meals (part of reopening?)
- AV director position

### **Adjournment and Closing Prayer**

Next Meeting: **July 14 - 6:30pm**

Faith Moment: Ross Hoskins